

Hardeman County Schools

**Bolivar Central
High School**



**Student
Handbook
2015-2016**

Mission: "Prepare to Achieve"

Intellectual, physical, and emotional development

Technological proficiency

Appreciation for diversity

Responsible and industrious citizenship

Life-long learning

BOLIVAR CENTRAL HIGH SCHOOL commits itself, in partnership with parents and community, to providing a quality education so that all students are able to reach their full potential within a safe and stimulating learning environment. We seek to:

- provide excellence and equity in education in an environment that focuses on the development of mind, character and physical well-being of every student—inspiring them to be life-long learners and industrious citizens
- prepare students for an increasingly global community by addressing such issues as proficiency with technology, knowledge of diversity, and appreciation of other cultural issues in preparation for a competitive workforce environment

Our Vision: All students at Bolivar Central High School will live successfully as student citizens and will meet or exceed all state academic standards by demonstrating the following:

- Scores of proficient or advanced on End-of-course testing
- Scores at or above the college readiness benchmark on each subtest of the ACT
- 100% graduation rate.

To accomplish this goal, BCHS commits itself to involving faculty, staff, community members, students, and their families as partners in an ongoing process of educational improvement. All members of the BCHS community will work together to realize this vision in an atmosphere of mutual respect where the contributions of all are valued.

Our Beliefs

- All students must meet state and national standards and achievement gaps must be eliminated.
- A safe and stress free environment positively affects learning and impacts the lives of students and staff.
- All students deserve competent, highly qualified effective teachers who continue to show evidence of professional growth.
- When all stakeholders work together, it positively affects the academic achievement of all students.
- Social and emotional development, good nutrition and increased physical activity are essential to student success.
- A quality education includes the arts, international languages and cultures, career and technical programs and community services.
- All students should become life-long, self-directed learners.

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Warner A. Ross, II _____	Director of Schools
Jeff Barnes _____	Principal
Cameshia Ford _____	Assistant Principal
Rick Rudesill _____	Assistant Principal
Shauna Bell _____	Instructional Facilitator
Ellen Fulghum _____	Guidance Counselor
Bruce Lewis, Ph.D. _____	Guidance Counselor
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Welcome to Central High School

Welcome to Hardeman County Schools. This handbook is designed to be a basic source of information. It is an outline and a guide to assist students and parents in becoming familiar with the procedures of the school. Additional information will be provided during the school year.

A primary responsibility of the school system is the development of an understanding of the rights and responsibilities of each individual who is a citizen of the school community. The school is a community, and rules and regulations of a school are the laws of this community. A basic responsibility of the citizens of any community is to respect its laws. Disciplinary action for violation of the rules of the school community may be taken by the school for infractions of these rules. If an infraction also breaks the laws of the local, state, or federal government, the appropriate law enforcement authorities will be notified.

The Hardeman County School system will provide a program of educational services that is both challenging and rewarding. The educational environment must be favorable if students are to benefit from the opportunities that are offered within the school community. Good discipline is essential in this learning environment. This handbook will assist parents and students in knowing the philosophy and regulations that are important to an orderly educational program. However, the basic rule for this community, as well as the world in which we live is do the things that you know to be right.

2015-16 Academic School Year School Calendar and Holidays

Aug 10, _____	First Day of School (1/2 day)
Sept 7, _____	Labor Day
Sept 8, (8-11 & 3-6) _____	Parent Teacher Day*
Oct 12-16, _____	Fall Break
Nov 25-27, _____	Thanksgiving Holiday
Dec 18, (1/2 Day) _____	Start of Christmas Holiday
Jan 4, _____	Professional Development*
Jan 5, _____	Students return to school
Jan 18, _____	Dr. King's Birthday
Feb 15, (8-11 & 3-6) _____	President's Day
Feb 16, _____	Parent Teacher Day*
Mar 25-Apr 1, _____	Spring Break/Good Friday
May 25, (1/2 Day) _____	Last Day of School (1/2 day)

*No school for students

Report Cards will be sent home:

October 26, January 11, March 21, May 25

School Telephone Number – 658-3151

Attendance/Absentee Policy

Attendance is a key factor in student achievement. Students are expected to be present each day that school is in session. If a student must be absent due to illness or an emergency, he should be aware of the following guidelines concerning this school's attendance policy.

All absences are considered unexcused until acceptable documentation (doctor's note, court document, etc.) is given to the attendance secretary in the office. This documentation must be turned in within three (3) days upon the student's return or it will be unexcused. A limit of five (5) parent/guardian written notes will be accepted per school year. The documentation will be reviewed by the attendance committee. If approved, a slip will be given to the student to carry to each teacher to be signed. Absences will be handled on a class-by-class basis by each teacher. Work cannot be counted for unexcused absences. Students participating in school sponsored activities whether on or off campus shall not be counted absent.

Absences constitute truancy. Under Tennessee state law, minors are required to attend school. If they accumulate unexcused absences, they may be in violation of this law as well as school policy. Truancy is defined as an unexcused absence from all or any portion of any class, study hall, or activity during the school day for which the student is scheduled. Truancy may result in disciplinary action and/or court action.

Students are responsible for following these guidelines, requesting work missed, or making arrangements with the instructor concerning missed work.

Morning Tardies

All students are expected to be at school and in their assigned classroom at 7:55 AM each school day. All students have ample time between classes to reach their assigned classroom. In the event a student arrives at school after 7:55 AM, or if their entire body is not in the classroom on time, they will be counted tardy.

Teachers will keep a record of tardiness in their individual class and will take appropriate action. Promptness to class is very important.

Students who arrive at school after 7:55 must check in at the auditorium. Each fourth morning tardy (4th, 8th, etc.) will count as an unexcused absence in the first period class.

Late check-in/Early Check-out Procedures:

Hardeman County Schools have a closed campus policy. This means that a student who arrives late or a student who must leave before the end of the school day must check in or out through the office. Once a student arrives on campus, he will not leave the campus without being dismissed through the office. Even a student over the age of eighteen must have a parent or guardian check the student out before the student is dismissed from campus. The student will remain in class until the parent or guardian

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has made contact with the administration. The office will then contact the teacher to send the student to the office to sign out.

Only the student's parent or guardian may check the student out unless there is a written authorization, properly signed and notarized, to release the student into the care of someone other than the parent or legal guardian on file in the office. In case of an emergency, the principal or his designated representative may take the appropriate action regarding the check-out of a student when a parent or legal guardian cannot be contacted.

If a check-in or check-out causes a student to miss over 30 minutes of class time, he will be counted absent for the class.

Class Changes/Protection of Class Time

No student will leave the classroom until the bell has rung and the teacher has dismissed him/her. Class changes should be orderly with students keeping to the right side of the hallway. Students will not be allowed in the hallway to get materials from their lockers after the bell has rung for class to begin, therefore, students are encouraged to take all materials they need with them. Students should go directly from one class to another. Loitering in the halls is not permitted.

Promptness to class is very important. Teachers will keep a record of tardiness in their individual class and will take appropriate disciplinary action. Each fourth tardy (4th, 8th, etc.) will count as an unexcused absence in the class.

Students are prohibited from interrupting a class to give a message to a fellow student. The student that interrupts a class will be sent to the office for appropriate disciplinary action.

Students will not be called out of class for visitors. Messages, money, etc. can be left in the office and students will be able to come by the office between classes for retrieval of these items.

All deliveries of gifts and flowers to the school must be made through the school office. The school office will accept delivery of personal gifts from florists after 2:00 PM only. Students who receive gifts during school hours may pick them up at the office at the end of the school day. For the Valentine's Day holiday, all gifts must be delivered by a florist after 2:00 PM. No glass vases or balloons are allowed for bus riders. *Individuals may not drop off Valentine's gifts.*

Sex Equity Guidelines

It is the policy of the Tennessee Department of Education and Hardeman County Schools not to discriminate against any student, employee, or applicant on the basis of sex. Students will not be excluded from participating in or having access to course offerings, student athletics, counseling services, extracurricular activities, or other school resources based on unlawful discrimination. Anyone, employees or students, will be able to address grievances should they feel that they have had a student or

employee intimidate, threaten, harass, coerce, discriminate against, or commit or seek reprisal against anyone who participates in any aspect of the discrimination complaint process associated with this policy. Any students who feel their rights have been threatened or violated should take the following steps to correct the situation:

1. The student will notify the teacher in charge as quickly as possible.
2. If the student cannot notify the teacher, he/she will notify the principal, assistant principal, or guidance counselor.
3. The teacher, guidance counselor, or assistant principal will notify the principal.
4. The principal or his designee will investigate the allegations and contact the Director of Student Services.
5. A written report, with findings and outcome, will be on file with the Director of Student Services.

Grading Policies

Senior Ranking: All students will be ranked on their longitudinal average based on all courses and the 1st nine weeks of the last courses. To be eligible for Top Ten ranking, the student must have completed at least seven (7) honors classes.

Grading System: Grades are determined by the teacher. For End-of-Course classes, the EOC test will be figured in as a percentage of the student's fourth quarter grade and will also count as the final semester exam. The semester exams will count as a percentage of the semester grade. These percentages are mandated by the state and are subject to change.

In order to be eligible for the Honor Roll a student must have as many or more grades in the 93-100 range as in the 85-92 range, with no grade below 85 in any subject, and no "U" in conduct. Grade classification: A=93-100, B=85-92, C=75-84, D=70-74, F=0-69.

Honors Classes are more difficult and move at an accelerated pace. Therefore, students taking honors classes will receive three (3) points added to their nine weeks average per grading period.

Report Cards: Report cards are distributed during first period on the fourth day following the end of each grading period. If the fourth day falls on a Friday, report cards will be issued the following Monday. If the fourth day falls on the day preceding a holiday, report cards will be given out on the first day following the holiday. BCHS report cards are computer generated and report card slips may be kept by parent/guardian or returned to school with signature of parent/guardian as directed by some instructors.

Semester Exam Exemptions: Students who have shown academic integrity through regular attendance and classroom citizenship will be rewarded. Therefore, these

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students will be exempt from semester exams. The following criteria will determine eligibility:

- 1 exemption – zero office discipline referrals (ODR)
- 1 exemption – zero unexcused absences
- 1 exemption – zero tardies (for any and all classes)
- 1 exemption – no fights (this is for the entire class: fresh., soph., jr., sr.)

Classification of Students:

Sophomore (10th grade): 6 credits

Junior (11th grade): 12 credits

Senior (12th grade): 18 or more credits

Students may earn up to seven credits per year. Students will be required to earn 24 credits before being eligible for graduation.

Correspondence Courses

Correspondence courses may be requested through the guidance office. A student may take a correspondence course only to meet graduation requirements. The student is responsible for all costs. The guidance office will assist the student in requesting the course, administering the exam, and entering the final grade into the student's record. Any correspondence course that is taken for high school credit must be approved by the principal and/or guidance counselor before application is made for the course.

Code of Student Conduct

Development of Good Discipline is one of the most important goals of education. In order for Bolivar Central High School to maintain the best possible and safest learning environment, the administration and faculty have expectations of the students. These are:

1. Demonstrate appropriate school behavior: Classroom behavior that assures the right of every student to learn and the right of every teacher to teach in a safe and secure environment. Appropriate out-of-class behavior demonstrates respect for the personal and property rights of other students, faculty, and staff.
2. Appropriate use and care of the buildings and facilities of the school.
3. Adherence to acceptable standards of courtesy, decency, morality, and compliance with provisions of civil law.
4. Use of alcohol, tobacco in any form, or e-cigarettes is prohibited.
5. Unless involved in after-school activities, students are expected to depart for home by bus or car at the end of the school day. Loitering, either before or after school will not be allowed.
6. Any students in the building after school hours must have a sponsor in the area in which the activity is taking place.
7. BCHS students are not to go to Bolivar Middle School or Bolivar Elementary School unless they have prior

permission from school administration.

8. Any material to be placed on bulletin boards must be cleared by the office. Material placed on class bulletin boards must have prior approval from the classroom teacher.

9. No chewing gum allowed in school.

10. Outward signs of affection are inappropriate at school.

11. All students are under the supervision of all teachers and school employees whether the teacher has the student in class or not. This includes all activities or events sponsored and supervised by the school as well as in the hallways. Students will demonstrate respect for school employees at all times.

12. Students who have been suspended or assigned to the Hardeman County Learning Center are not permitted to attend any school functions, practices, activities, etc., or to be on school property while the suspension is in effect.

13. Students with excessive office referrals, tardies, or absences will not be allowed to attend credit recovery or summer school.

14. There should be no visible signs of any type of gang affiliation to include but not limited to: dress, bandanas, hand towels, hand signs, etc.

15. Off campus activity deemed detrimental to school safety can be subject to school disciplinary actions, and may lead to suspensions.

16. For the purposes of this policy, a "personal communication device" is defined as a device that emits an audible signal, vibrates, displays a message, or otherwise summons, or delivers a communication to the possessor. Examples of such devices are, but not limited to, pagers, cellular phones, beepers, ipods, mp3 players, two-way radios, and other similar electronic devices used for the purpose of communication.

Electronic communication devices have become a vital part of our lives. While understanding the fact that these devices are useful to our students, they will not be allowed to be used at school or on school buses. These devices are disruptive to the educational process when used during the school day. Therefore, students are not permitted to possess cell phones or other personal communication devices on school property or on school busses.

Students are not permitted to make or receive calls, or transmit or receive text messages on a cell phone, or use these or other personal communication devices for any reason at any time during the school day on school property including school buses. The office phone should be used for all incoming and outgoing student calls. Cell phones or other personal communication devices shall not be seen or heard during the school day. For the purposes of this policy, the school day is defined as 7:30 am to 3:15 pm. The school day for students transported by bus will begin when they enter the bus in the morning and depart the bus in the afternoon.

Any student determined to be using or handling a cell phone or other personal communication device during the school day shall have the cell phone or other such item

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confiscated and kept in the office for thirty (30) school days at which time the item will be given to a parent or guardian upon request. On the second offense the cell phone or other device will be confiscated and held for sixty (60) school days. On the third offense the cell phone or other device will be confiscated and held for the balance of the academic year, but not less than ninety (90) school days.

Students who violate this policy for the third offense may be placed in an alternative educational setting such as in-school suspension or in the Learning Center.

All confiscated personal communication devices that are not claimed by the parent or guardian by the end of the school year will become the property of the Hardeman County Schools.

Any use of a cell phone or other electronic communication device for immoral or pornographic purposes, or for photographing of tests, or text messaging during an exam, or for the purposes of harassing a student, faculty, staff, or administrator, or for any other such infractions of school policies may result in suspension and/or reprimand. These actions may also result in the arrest and referral of the student to the court system.

The school or the Hardeman County Board of Education or any of its employees will not be responsible for the loss or theft of such devices. Students who bring the device to school do so at their own risk. Incidents of theft may be reported to the proper law enforcement agency by the student or his/her parent or guardian.

Disciplinary Policy

The Hardeman County Schools Disciplinary Policy consists of 4 levels and operates with the following being understood:

1. Punishment does not negate financial responsibility.
2. ALL RULES apply to campus and off-campus school activities.
3. Situations listed are intended to be typical in nature. Individual incidents could result in a modification of the levels or consequences.
4. Multilevel disciplinary policy provides due-process to all students.

The following consequences are not all-inclusive and the administration may use whatever techniques they deem necessary and effective.

Level 1 – Discipline will be handled by the school staff. Consequences will include but not be limited to the following: verbal warning, teacher intervention techniques, parent-teacher contact.

Level 2 – Discipline will be handled by the administration. Consequences will include but not be limited to the following: in-school-suspension, corporal punishment, detention, parent-administrator conference, suspension.

Level 3 – Discipline will be handled by the administration. Consequences will include but not be limited to the following: minimum two (2) day home suspension, Learning Center.

Level 4 – Discipline will be handled by the administration. Consequences will include but not be limited to the following: long-term suspension, expulsion, long-term placement in Learning Center.

Notations: Students placed in ISS (In School Suspension) will be allowed to do or to make up their school work. Students sent home or placed on home suspension will have unexcused absences and will *not* be allowed to make up missed work.

Suspended students are not allowed on the campus and cannot be involved in any school-related activity, whether on or off campus, during the time of the suspension.

Suspension time is defined as school days in session, not to include weekends, holidays, professional development days, or days out of school due to school closings.

ZERO TOLERANCE: Zero Tolerance means these activities will not be tolerated and punishment will be swift, reasoned, and certain. Zero Tolerance violations include:

1. Battery upon any teacher, principal, administrator or other employee of the local education agency, bus driver or other contracted personnel, or any authorized volunteer.
2. Possession/use/transfer of dangerous weapons.
3. Unlawful possession of any narcotic or stimulant drug, prescription drug, or any other controlled substance (including marijuana).
4. Unlawfully using or being under the influence of any narcotic or stimulant drug, prescription drug, or any other controlled substance (including marijuana).
5. Sale/distribution/transfer of any narcotic or stimulant drug, prescription drug or any other controlled substance (including marijuana).

Zero Tolerance offenses will result in expulsion for a period of not less than one calendar year subject to modification by the superintendent on a case-by-case basis.

Disciplinary Measures for Bus Students: Due to the seriousness which involves the safety of other students, any discipline can be used including removal from the bus. Under the Tennessee State Board of Education's Unsafe School Choice Policy, any public school student who is the victim of a violent crime as defined under Tennessee Code Annotated 40-38-111(g), or the attempt to commit one of these offenses as defined under Tennessee Code Annotated 39-12-10, shall be provided an opportunity to transfer to another grade-level appropriate school within the district.

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Dress Code

The dress code is designed to reflect the will of the school community. Hardeman County School Board Policy #6.310 states the following: "Students shall dress and groom in a clean, neat, and modest manner so as not to distract or interfere with the operation of the school." The Hardeman County School System has the responsibility to enhance the educational focus, provide a safe and secure school, and establish an orderly learning environment. It is also our belief that by teaching students a proper and professional standard of dress it will aid our students in having a greater opportunity for success upon exiting our schools as well as having a positive effect upon the student's self-esteem. In addition, standard dress will enable school personnel to easily recognize outside intruders and deter gang affiliation and activity. Changing fads and trends put increasing pressure on parents, students, and staff as well as detract from the educational mission of the schools.

A basic consideration is that apparel should not jeopardize a student's health and safety, be disruptive in any way, or interfere with the learning process of other students. Teachers who observe students who are inappropriately dressed should refer those students to the principal or his/her designee. Students whose dress, or lack of dress, is distracting or disruptive will not be permitted to remain in school. Students may be sent home or placed in ISS. Students sent home will be counted as absent.

The following guidelines are provided in order to demonstrate what is considered appropriate and inappropriate dress. However, they are not in any way intended to include all situations:

Shirts – Only golf-type shirts (no zippers) and button-front shirts will be permitted. Only the top 2 buttons may be unbuttoned.

1. Must have a collar.
2. Must be solid white, black, or the designated school color (green).
3. Must be the appropriate size.
4. May be long or short sleeves.
5. Must not have any writing or pictures.
6. Must be tucked in and remain tucked in at all times.
7. Logos (other than approved school logos) must be no larger than 1" on the front left side of the shirt.
8. Only t-shirts in school colors may be worn underneath the approved golf or button-front shirt. (No writing on the shirt.)
9. Short sleeve tee shirts may be worn with the approved short sleeve shirts.

Sweatshirts/Sweaters must be solid white, black, or the designated school color (green). Solid color sweaters with v-necks, crew necks, cardigans or vests in the approved colors may be worn, but must be worn over the approved shirts. No brand names or wordings are allowed.

1. Logos (other than approved school logos) must be no larger than 1" on the front left side of sweater or sweatshirt.
2. Sweaters, sweatshirts, and vests should hang at the waist/belt line.
3. Hooded sweatshirts/sweaters of any kind will not be worn in the classroom and must be only solid gray or solid green unless issued by a school organization.
4. Sweaters or sweatshirts are not to be tied over the shoulders or around the waist.
5. Mock turtlenecks or turtlenecks in approved colors may be worn under the approved shirt. They must be solid color, and either white or the approved school color, and they cannot be worn alone. Short sleeve turtlenecks may be worn under the approved short sleeve shirts.

** Approved colors for t-shirts, jackets and sweaters: green, white, black (solid color only).

Pants – Color choices for pants are khaki, black, or navy (hemmed or cuffed) and of a cotton twill blend.

1. Pants must be worn and fitted at the waist line.
2. Low slung, baggy seat, baggy legged, or bell-bottom pants are not permitted.
3. Students in all grades PreK-12 may wear knee-length shorts of a cotton twill blend in khaki, navy, or black.
4. No jeans are all allowed except on special days designated by the school principal.
5. No rivets on pants.
6. Cargo pants, carpenter pants, or overalls are not permitted.
7. Pant legs cannot be rolled up exposing the leg.
8. There are to be no holes, rips, or tears.
9. Capri style pants may be worn by female students. Capris are defined as trousers which end at the mid-calf area or just below the calf.

Belts must be worn through the belt loops and buckled. The belt buckle must be a plain buckle and shall not exceed 1 ½ inches in width. Uniform pants which have a completely elasticized waist with no belt loops do not require that a belt be worn. The school administration will have the final discretion on the color of the belt.

Skirts/dresses – All skirts must be solid, khaki colored, black or navy blue, and be a twill cotton or blend.

1. Skirts must go to the knee.
2. There must be no slits in skirts above the knee.
3. All dresses that are worn must go to the knee.

Footwear-

1. Shoes are to be worn at all times.
2. Dress/casual shoes, sandals, or athletic shoes are to be worn and must be properly fastened.
3. Flip flops and skeletoe shoes are **not** to be worn.
4. Boots are permitted with the pants leg worn outside the boot.

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5. Shoes with heels taller than 1½ inches are **not** permitted.

Coats/Jackets -

1. Students may wear any color heavy coat to school, but it must be stored in a locker or designated location when the student gets to school. Heavy coats may not be worn in the class room. Sweaters, jackets, or pullover windbreakers without hoods may be worn with the standard dress policy clothing in the classroom in white or the approved school color.
2. Large, oversized coats and jackets or trench coats are not permitted within the school building.
3. Coats and jackets must not have drug, alcohol, gang related, gambling, or other such messages or pictures.

Headwear -

1. No caps, hats, or beanies are to be worn in the school building.
2. No sweatbands are to be worn in the school building.
3. Headwear may be worn on school busses but must be removed and stored upon arrival at school.
4. Girls may wear head bands such as those worn to hold hair in place while in the school building.
5. No hair rollers or head wraps may be worn at school.

Additionally:

1. Young men are to be clean shaven or have neatly groomed facial hair.
2. For young ladies, any top revealing cleavage is strictly prohibited. Undergarments should not be of a color that is visible through clothing. Any decorative or see-through tops worn over the uniform shirts other than the approved sweaters or sweatshirts are prohibited.
3. No hats, caps, head covers, picks, combs, hair curlers, or dark glasses may be worn in the school building at any time.
4. Hairstyles, jewelry, earrings, etc. shall conform to what is generally accepted for our area and should not be of an unusual or disruptive nature. Bangs should be of appropriate length. Ear rings worn in the ear lobes are acceptable. Nose piercings are allowed, but should be studs only (no rings). No other body piercing jewelry is allowed.
5. Unacceptable or questionable dress and grooming standards will be referred to administration.
6. Anyone having tattoos that are deemed disruptive, as determined by the administration, may be required to keep them covered at all times.

Expectations & Consequences-

Students are expected to adhere to the standard dress policy at all times during the regular school day. If a student arrives at school and is not in compliance with the standard dress policy he/she will not be allowed to attend classes. The student will be detained and a parent will be called to bring appropriate clothing for the **first violation**. The **second violation** will result in a one-day in-school suspension; and **subsequent violations** will result in a

conference with parents for further disciplinary consequences. (Note: elementary school principals may take special circumstances into consideration when there are violations of the standard dress policy.)

Bus Rules

For the safety of our students, adherence to the following rules is required for all who use the county school busses:

1. Bus Driver is in charge. Students must promptly listen to instructions.
2. If students have to walk along the road to a bus stop, they should do so on the left side of the road facing the traffic. They should walk as far away from the lane of traffic as is practical in a single file.
3. Do not run to or from the bus.
4. While waiting for the bus, stand 10 feet back from the road and stand in a single file to get on the bus. Don't play, push, or shove while waiting.
5. Students must be at the bus stop when the bus arrives. The driver is not required to blow the bus horn and he/she may leave the bus stop if the student is not there at the proper time.
6. Don't litter while waiting on the bus. Stay out of others' yards.
7. If students have to cross the road, they must do so under the driver's direction.
8. Stand still at the bus stop until the bus comes to a complete stop.
9. Go directly to a seat and sit down after getting on the bus. Be sure to use the handrail. Face the front, and keep legs, books and other objects out of the aisle.
10. Keep the bus clean.
11. The use of tobacco, e-cigarettes, drugs, alcohol, food or drinks on the bus is prohibited. Animals and oversize objects as well as glass containers are also prohibited.
12. The driver may assign seats.
13. Do not put any part of your body out the window, and do not throw anything out of the window.
14. If a student damages the bus, payment will have to be made before he/she is allowed to ride again.
15. Students must observe the same rules of conduct as they do in the classroom. Ordinary conversation is permitted. Horseplay, unruly behavior, abusive and obscene language or gestures are unacceptable.
16. When leaving the bus, do so under the driver's direction. Wait until the bus comes to a complete stop before getting up. Use the handrail, and move quickly (but don't run) away from the bus.
17. Stay clear of the bus after getting off. If students have to cross the road, they must move out 10 feet in front of the bus before crossing. Watch for the driver's signal and cross when the way is clear. Never cross the road behind the bus.

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18. Do not delay the bus by going to check the mailbox or visit a friend, etc. Cross the road as soon as the way is clear and the driver has given the okay.
19. Drivers will not unload passengers at a place other than the regular stop unless the student shows the proper authorization. Proper authorization consists of a note with a request signed by the parent and also signed by the principal. No student will be delivered to a business.
20. A student desiring to ride a bus other than his/her assigned bus must have the same authorization as in Rule 19.
21. Failure to observe these regulations may result in disciplinary action and possible suspension from the bus. School bus transportation is a privilege, not a right.
22. Parents are responsible for their children before the children get on and after they get off the school bus.

Student Parking and Automobile Regulations

All students who drive vehicles to school will park in assigned slots in the lots on Jefferson Street, Harris Street and Butler Street. Parking passes will be sold in the office during the first week of school. Park inside the painted lines and place the parking pass placard on the rear-view mirror. Illegally parked cars will be towed. After school, student cars will leave the campus during the five-minute period while the buses are being loaded. If cars have not left before the five minute bell, they are to remain on campus until the buses have left. Students should never be picked up in the Jefferson Street parking lot. Parents and guardians should *pick up & drop off students in the circle drive on Harris Street.*

Driver's License

When any student who is age 15 or older applies for a Tennessee Driver's License, they must request a certification sheet that they are in compliance with the present compulsory school attendance laws. Students must sign up for the driver's certification in the main office.

Juvenile Offender Act TCA §55-10-701

(a) When a person, younger than eighteen (18) years of age, but thirteen (13) years of age or older, commits any offense or engages in any prohibited conduct described in this subsection (a), then at the time the person is convicted of the offense, or adjudicated a delinquent child, unruly child or status offender, the court in which the conviction or adjudication occurs shall prepare and send to the department of safety, driver control division, within five (5) working days of the conviction or adjudication, an order of denial of driving privileges for the offender. This section applies to any criminal offense, status offense, violation, infraction or other prohibited conduct involving the

possession, use, sale, or consumption of any alcoholic beverage, wine, or beer, or any controlled substance as defined and enumerated in Title 39, chapter 17, part 4, or involving the possession or carrying of a weapon on school property, as defined and enumerated in §39-17-1309(b) or (c). The denial of driving privileges authorized by this section applies when the prohibited conduct occurs before the offender is eighteen (18) years of age, regardless of when a conviction or determination occurs. The department shall promulgate the form "Order of Denial" for use by the courts.

(b) If a court has issued an order of denial of driving privileges pursuant to this section, the court, upon motion of the offender, may review the order and may withdraw the order at any time the court deems appropriate, except as provided in the following:

- (1) A court may not withdraw an order for a period of ninety (90) days after the issuance of the order if it is the first order issued by any court with respect to the petitioning person;
- (2) A court may not withdraw an order for a period of one (1) year after the issuance of the order if it is the second or subsequent such order issued by any court with respect to the petitioning person; and
- (3) A court may not withdraw an order involving a violation of part 4 of this chapter, concerning the operation of a motor vehicle while intoxicated or impaired.

(c) For a motion for withdrawal under this section to be properly before a court for consideration, the local district attorney general must have received at least ten (10) days' prior notice of the motion, together with the time and place where it will be considered. The motion must be joined in by a custodial parent or legal guardian of the offender, if the offender is an unemancipated juvenile at the time the motion is made. A custodial parent or legal guardian must appear in court with the offender if the offender is an unemancipated juvenile at the time the motion is made. The motion shall state whether any prior orders of denial have been issued by any court and shall include as exhibits any prior orders of denial issued.

(d) The local district attorney general or assistant district attorney general has the right to appear, present evidence and be heard at proceedings under this section.

Selling on Campus

Solicitations of funds or the sale of merchandise and/or services on campus for outside organizations or individuals is not allowed by students or faculty. All fundraising activities by school organizations and adult support groups must be approved in advance by the principal.

Visitors on Campus

All visitors must check in at the main office. Visitor passes are not issued for visitors to visit a school all day.

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Other Information

Medicine: With the exception of emergency medicines such as asthma inhalers, if a student has to take medication, the medicine should be left in the main office. This includes over-the-counter medications. A parental consent form and physician's order must be brought to the office before we can dispense any medication including over-the-counter medications. A student may get a pass to come and take his/her medicine. The medicine must be brought to school by a responsible adult in the original unopened pharmacy container which lists the following information:

1. student's name
2. prescription number
3. medication name and dosage
4. special directions for administration
5. date
6. licensed prescriber's name
7. pharmacy name, address, and phone #.

Food & Drinks: Students are not allowed to have food and/or drinks in the classroom. Any soft drinks purchased in the instructional areas must be consumed during class break time.

Money Receipts: All students should receive a receipt for any money in amounts over one dollar. The receipt should be kept by the student in case a problem arises.

Private Property: Students are warned and advised not to bring valuables, expensive personal property or belongings, and large amounts of money to school.

Telephone Usage: Students are not allowed to use the office telephone for personal calls. In case of an emergency, parents will be contacted by the school staff. Incoming calls for students will be taken and delivered at an appropriate time.

School Closings: In the event of inclement weather, students are advised to listen to local radio stations and the Memphis and Jackson television stations for announcements concerning school closings. The Board of Education should notify you through the automated calling system.

Lockers: A locker will be assigned to each student. He/she is to keep the locker assigned. The student may place a lock on his/her locker if not shared by another student. Bolivar Central High School retains no responsibility for items stolen from lockers.

School Records: School records will be released only to authorized personnel.

Administrators and Counselors

If you need to see an administrator or counselor, please sign up to see them by either signing the roster in the counselor's waiting area, or writing a note to the person that you wish to see. Do not miss class to see them.

Cafeteria

1. Breakfast will be served beginning at 7:30 a.m., allowing students time to be in first period no later than 7:55 a.m.
2. Students will pass to and from the cafeteria in an orderly manner.
3. All students must stay in the cafeteria during their assigned lunch time.
4. Permission to leave the cafeteria before dismissal time must be obtained from the on-duty staff member.
5. Table manners and good conduct are expected from all students.
6. Federal regulations state that no commercially prepared foods will be allowed on campus. They will be taken up.

Clubs and Organizations

The following clubs and organizations are active at Bolivar Central High School. Please see the club sponsor for information regarding membership eligibility.

- Beta Club
- Fellowship of Christian Athletes
- Future Farmers of America
- Future Teachers of America
- Jr. Civitan
- Science Club
- Culinary Arts/VICA
- Auto Body/Auto Mechanics VICA
- SKILLS USA/VICA
- Spanish Club
- Library Club
- Health Occupation Students of America
- Future Business Leaders of America
- Book Club
- Chess Club

Students are not required to join any clubs. Students and/or parents may choose to decline membership offers. Participation in field trips may be subject to classroom teacher approval.

**Fire/Tornado Drills
and Earthquake Procedures**

These will be explained by the teacher of each class. Maps and detailed instructions will be posted in all rooms and areas of the school.

Hardeman County Schools
10815 Old Highway 64
Bolivar, TN 38008
Phone: 731-658-2510



Warner A. Ross, II
Director of Schools

Michelle Johnson
Coordinator of IT

Kathy Weaver
IT Specialist

Paul Wooten
IT Specialist

Jeremy Jeter
IT Specialist

Preparing for the Future One Child at a Time

The Hardeman County School District is in the business of providing an education for the children of the county. Computer technology is one of the many instructional delivery methods employed by our teachers to instruct our students.

In order to better insure that computer technology is maintained for maximum use by our students, it is necessary that all computer users follow certain procedures. These procedures are intended to provide general guidelines and examples of prohibited uses, but do not attempt to state all required or prohibited activities by users. Failure to comply with Hardeman County Board Policy and these rules may result in loss of computer and Internet access privileges, disciplinary action, and/or legal action.

Acceptable Use Policy

Computer Use is a Privilege, Not a Right

Unacceptable use may result in suspension or cancellation of privileges, as well as additional disciplinary and/or legal actions. **All costs incurred by the school because of the loss, or damage to computer technology equipment due to violation of board policy and/or**

to these rules, will be the responsibility of the student and/or the parent/guardian. Any fines or fees associated to the violation of State and Federal laws, will be the responsibility of the offending student and/or the parent/guardian.

Acceptable Use

Student access to computers, the Network, and the Internet are provided for educational purposes and research consistent with the school's educational mission, curriculum and instructional goals. Students will not use the computer to play games unless specifically authorized by the supervising teacher. Students are allowed to "surf the net" as long as a learning objective is in place by the supervising teacher. The same rules and expectations govern student use of the computer as apply to other student conduct and communications. Students must comply with all these rules and other specific instructions of the supervising teacher while accessing the School's computers, Networks, and the Internet.

- ◆ Web publishing/blogging/podcasting

(including the use of Wikis) in the classroom will be treated like a school publication. **All language and content restrictions must be followed.**

- ◆ Video conferencing/Media recording equipment may be in use on occasion in the classroom setting. If a parent/guardian does not want the display, distribution, publication, transmission, or otherwise use of photographs, images, and/or video taken of their child for use in materials that include, but may not be limited to, printed materials such as brochures and newsletters, videos, and digital images such as those on the Hardeman County's Web site, then it is the parent/guardian's responsibility to inform the school.

Prohibited Use

- ◆ Personal software and/or personal music is not allowed to be brought from home and installed/copied on any school computer. This includes purchased software, shareware/freeware, as well as files downloaded from the Internet. Such software/music will be confiscated from the student to become property of the school. **INSTALLING AND/OR COPYING SOFTWARE OR MUSIC WITHOUT A VALID LICENSE IS A FEDERAL OFFENSE.** Offenders may be subject to civil damages, criminal

penalties, and even imprisonment.

- ◆ Students who knowingly infect a school computer with a "virus", "trojan", or "worm" will have all computing privileges revoked and may be subject to other disciplinary actions which may include suspension from school and/or criminal prosecution. Any flash/usb/thumb/jump drive that has been used in a computer that has a known virus/trojan/worm must be checked and cleaned by antiviral software. All flash/usb/thumb/jump drives brought from

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home must be scanned by antiviral software before being used at school.

- “ Any malicious use, disruption, or harm to the school’s computers, Networks, and/or Internet services, which includes, but are not limited to hacking activities, will be considered a violation of this AUP. All computing privileges will be revoked. Other disciplinary actions may follow. Use of the school’s computers, Networks, and /or Internet services for illegal activity will be considered malicious use. Any user who attempts to cause a breach of system security will have all privileges revoked and may be subject to other disciplinary actions. If a security problem has been identified, it is the user’s responsibility to contact the supervising teacher, who will then contact the Technology Department.
- “ The school’s computers, Network, and/or Internet services will not be used to harass, defame, intimidate, threaten, or otherwise discriminate against other individuals. This includes accessing, submitting, posting, forwarding, scanning, or displaying any offensive and/or inappropriate material by any method, including email. This will be considered a violation of the AUP, and may be prosecuted under Federal and State laws.
- “ Violation of copyright laws is expressly prohibited. This includes misrepresentation of created material by student. When Internet sources are used in student’s work, the author, website and publisher must be identified.
- “ Although filtering software is in place, computer security cannot be made perfect, and families must know that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive. This includes material accessed through email. The supervising teacher will monitor sites as much as possible, but it is the student’s responsibility to leave the offensive site immediately and contact the supervising teacher.
- “ A student shall not reveal his/her full name, address or telephone number on the Internet. Students should never meet people they have contacted through the Internet without parental permission. Students should inform their supervising teacher if they access information or messages that are dangerous, inappropriate or make them uncomfortable in any way.
- “ Students are not allowed to participate in ‘chat rooms’ or have access to newsgroups, nor participate in ‘instant messaging’.
- “ There should be no expectation of privacy in the use of the Internet. Student Information will NOT be released by the school system without parental consent. Otherwise, all stored email and stored

files will be considered a public record. The school reserves the right to monitor all computer and Internet activity.

- “ Accessing My Space, Facebook, and/or any other social networking site that is currently blocked by the filtering software is prohibited. Any student found to be on such a site will be in violation of this Acceptable Use Policy. This violation includes the use of proxy sites to access prohibited sites.
- “ Use of the school’s computer technology, Network, and/or the Internet for nonrelated school activities is prohibited. The school’s computer technology is not to be used for private financial gain, commercial, advertising, or solicitation purposes.
- “ Sharing passwords, or using passwords without permission, and/or accessing other user’s accounts is prohibited.
- “ Students must strive to take the best possible care of the computer equipment. Food or drinks are not allowed near the computer. Do not remove components from the computer (the mouse, headphones, etc.). Do not stick objects into any slots on the front or back of the computer. Do not change any of the display, and or mouse settings.

Remember, access to a school computer is a privilege, not a right!

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

1. The right to inspect and review the student’s education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

Parents or eligible students who wish to ask the School to amend a record should write the School principal (or appropriate school official), clearly identify the part of the record they want changed, and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise

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them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted as its agent to provide a service instead of using its own employees or officials (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

If you do not want the Hardeman County Schools to disclose directory information from your child's educational records without your prior written consent, you must notify the School in writing. Hardeman County Schools has designated the following information as directory information:

Student's name
Dates of attendance
Major field of study
Grade level
Participation in officially recognized activities and sports
Weight and height of members of athletic teams
Degrees, honors, and awards received
The most recent educational agency or institution attended

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA Affords parents certain rights regarding our conduct

of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED) –
 1. Political affiliations or beliefs of the student or student's parent;
 2. Mental or psychological problems of the student or student's family;
 3. Sex behavior or attitudes;
 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 5. Critical appraisals of others with whom respondents have close family relationships;
 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 7. Religious practices, affiliations, or beliefs of the student or parents; or
 8. Income, other than as required by law to determine program eligibility.
- Receive notice and an opportunity to opt a student out of
 1. Any other protected information survey, regardless of funding;
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- Inspect, upon request and before administration or use
 1. Protected information surveys of students;
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

This school district has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The School District will directly notify parents of these policies

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at least annually at the start of each school year and after any substantive changes. The School District will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. The School District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

The school system does not discriminate on the basis of age, sex, race, color, creed, religion, national origin, or disability in the operation of its educational programs and activities, including employment practices.

Under the Tennessee State Board of Education's Unsafe School Choice Policy, any public school student who is the victim of a violent crime as defined under Tennessee Code Annotated 40-38-111(g), or the attempt to commit one of these offenses as defined under Tennessee Code Annotated 39-12-10, shall be provided an opportunity to transfer to another grade-level appropriate school within the district.

Contact Information Related to Student Rights and Services

The following is a list of state and local resources available to parents and children who wish additional information about available services:

Tennessee State Department of Education
1-888-212-3162, or
<http://www.state.tn.us/education/speced/index.htm>

Legal Services Division
Division of Special Education
710 James Robertson Parkway
Andrew Johnson Tower, 5th Floor
Nashville, Tennessee 37243-0380
Phone 615-741-2851
Fax: 615-253-5567 or 615-532-9412

West Tennessee Regional Service Center
100 Berryhill Drive
Jackson, TN 38301
Phone: 731-421-5074
Fax: 731-421-5077

Child Advocacy Group Contact Information
The ARC of Tennessee
44 Vantage Way, Suite 550
Nashville, TN 37228
Phone: 615-248-5878
Toll Free: 1-800-835-7077
Fax: 615-248-5879
Email: pcooper@thearctn.org
Internet: <http://www.thearctn.org/>

Support and Training for Exceptional Parents (STEP)
712 Professional Plaza
Greenville, TN 37745
Phone: 901-756-4332
Email: jenness.roth@tnstep.org
Internet: <http://www.tnstep.org/>

Tennessee Protection and Advocacy (TP&A)
416 21st Avenue South
Nashville, Tennessee 37212
615-298-1080
Toll Free: 1-800-287-9636
TTY: 615-298-2471
Fax: 615-298-2046
Internet: <http://www.tpainc.org/>

Tennessee Voices for Children
West Tennessee/Jackson Area
Phone: 731-660-6365
Fax: 731-660-6372
Internet: <http://www.tnvoices.org/main.htm>

Tennessee Disability Services
Disability Pathfinder Database:
http://mingus.kc.vanderbilt.edu/t_dir/dbresearch.asp

Disclaimer: The information listed above is provided as a service to individuals seeking additional help. The Hardeman County Board of Education does not intend this as an endorsement or recommendation for any individual, organization, or service represented herein.

Parent Involvement Plan

PURPOSE

The No Child Left Behind Act of 2001 requires each school that receives federal funding to implement a parent involvement plan. This plan ensures that the parents of all students will have an opportunity to participate in the planning of activities at BCHS. Because parents are active stakeholders, this plan outlines specific expectations for parental involvement. It will be distributed to all parents and posted on the school's website.

All parents are encouraged to participate in the planning and implementation of activities at Bolivar Central. The policies listed below ensure the opportunity for participation by all parents:

- Bolivar Central will schedule an annual school-wide meeting through our Partners in Education (PIE) organization in September. Parents and other stakeholders will be invited to attend in order to participate in planning activities. Four meetings will be held throughout the year.
- Progress reports are sent to parents during the fourth week of each quarter. At the end of each quarter, report cards are sent to all parents.
- In order to provide parents with test data information, guidance counselors set up a table in the school lobby where parents sign in for parent-teacher conferences held each semester. The counselors make themselves and test scores available to parents and offer explanations about the scores and answer questions regarding tutoring opportunities.
- Parents are stakeholders; therefore, they are encouraged to volunteer to serve on the School Improvement Planning Committee.
- During the first PIE meeting of the year, the faculty will be introduced to the parents of Bolivar Central. Parents will be given a description of the activities and programs at the school. Sign-up sheets will be available for parents to volunteer to serve on committees for the School Improvement Planning Process.
- Parents are encouraged to contact the school if they have questions or concerns about their child's academic progress.
- Surveys will be used to gather information annually to determine if the Parent Involvement Plan is effective. Bolivar Central will also confer with parents, students, and teachers in planning and implementing educational programs and activities at the school.

- Parents with disabilities and parents with limited English proficiency will be provided equal opportunity to participate in their child's education. These parents will be provided a copy of the BCHS Parent Involvement Plan in a format that they can understand. A translator will be available to offer assistance, if needed, in the reading of this plan.
- Parents are encouraged to volunteer to serve on the School Improvement Planning Committee and participate in the decision-making process of the school through the following measures:
 - Surveys distributed to stakeholders in order to compile information regarding the programs and activities at Bolivar Central.
 - Efforts to schedule requested conferences at the convenience of the parent.
 - Four PIE meetings scheduled during the year (September, December, February, and April).
 - School-Parent-Administrator Compact to formalize the shared responsibility of all stakeholders in improving student academic success and meeting the standards outlined by Tennessee Department of Education.
- Communications between the school and home will employ a variety of channels and formats such as the following:
 - Faculty and staff of Bolivar Central are encouraged to communicate frequently with parents regarding student progress using progress reports during the fourth week of each reporting period, report cards at the end of each grading period, and current online grading program to check for daily progress on assignments.
 - District-wide parent-teacher conferences two times per year. Additional parent-teacher conferences when deemed necessary by the parent or teacher. Phone conferences may be initiated by the teacher when he/she feels it is necessary to discuss student progress or behavior. Parents may request a conference with one or more teachers through the guidance office.
 - Upcoming events and dates will be broadcast on the school calendar, the quarterly report card, the school's website, the school sign outside the main entrance, and through the school's automated calling system.

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- The school makes every effort to remove language barriers for students and their parents with limited English proficiency by providing an ESL (English as a Second Language) teacher to assist students with their class work and parents with translation of documents and policies. The school system also employs a translator who visits schools and provides translation technology.
- Parents are recruited to help with Bolivar Central's sports programs such as cheerleading, softball, track and baseball. They also volunteer to bake desserts for the Junior Class fundraiser meal event.
- Bolivar Central cultivates community/business involvement in its Partners in Education organization.

Parent-Student Compact

PURPOSE

Bolivar Central High School is a school-wide Title I school and receives government funding as such. As required by the No Child Left Behind Act of 2001 (NCLB), Bolivar Central High School has formalized a partnership among our stakeholders to share in the academic achievement of all students. This partnership is outlined in this Parent-Student Compact.

Parent/Guardian Agreement:

I want my child to be successful as he/she pursues his/her academic goals. Therefore, I shall encourage him/her by doing the following:

- Communicate and work with the teachers and staff to support and challenge my child in his/her academic endeavors.
- Ensure that my child attends school regularly and arrives on time
- Support the school in its efforts to maintain proper discipline
- Encourage my child to complete his/her homework on a daily basis
- Respect the school staff and the diversity and cultural differences of others
- Attend and support school activities
- Encourage my child to resolve conflicts in a positive, non-violent manner

Student Agreement:

It is imperative that I work diligently to achieve my academic goals. Therefore, to achieve success, I shall strive to do the following:

- Attend school regularly, arrive on time for each class, and bring all necessary supplies and materials with me
- Complete homework assignments and study on a daily basis
- Continue to do my part in keeping my school safe
- Follow the rules and code of conduct for students
- Respect and cooperate with my parents, other students, teachers and administrators in order that I may be successful

School Agreement:

Student achievement is our primary objective. Therefore, the faculty and administration of Bolivar Central High School shall strive to do the following:

- Set high expectations for all students
- Provide high quality, standards-based curriculum and instruction to meet local, state, and federal benchmarks
- Communicate with parents on a regular basis in regard to academic progress and behavior
- Provide assignments that reinforce instruction and on-going assessments that inform instruction
- Incorporate instructional activities that will make learning enjoyable
- Commit to the individual needs of each student
- Provide a safe environment that supports positive communication among the student, teacher, and parent.
- Foster an instructional climate that emphasizes diverse learning styles, incorporates assignments that reinforce instruction, and prepares students for all forms of assessment.
- Encourage students to excel and to strive toward academic excellence
- Provide parents an opportunity to participate in their child's education
- Schedule parent-teacher conferences each semester to discuss the child's academic progress

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Assessment Calendar

As part of Tennessee’s commitment to raise the level of achievement for all school districts, state and federal testing is mandated. Below is the assessment schedule for Hardeman County Schools for the 2015-2016 school year.

	Assessment	Grade Level	Administration (subject to change)	Content
State or Federal Mandated	ACT Explore	8 th Grade	October 19 – October 30, 2015	English, Math, Reading, and Science
	ACT Plan	10 th Grade	October 19 – October 30, 2015	English, Math, Reading, and Science
	NAEP	randomly selected classes/schools	January 25 – March 11, 2016	National benchmark – no scores reported
	TNReady Part I	Grades 3-8, Secondary	February 8 – March 4, 2016	Reading, Language Arts, Math, and Social Studies
	ACT	11 th	April 19 (Make up May 3)	English, Math, Reading, Science, and Writing
	TNReady Part II	Grades 3-8, Secondary	April 18 – May 13, 2016	Reading, Language Arts, Math, and Social Studies
	PISA	randomly selected classes/schools	October 5 – November 13, 2015	International benchmark – no scores reported
Diagnostic Required for TN RtI)	STAR benchmarks	K – 8 th	1 st benchmark: Aug.17 th -Sept.4 th 2 nd benchmark- Nov.9 th -20 th 3 rd benchmark- March 9 th -23 rd	Math and Literacy
	High School benchmarks	9 th – 12 th	1 st benchmark: Aug.17 th -Sept.4 th 2 nd benchmark: Nov.9 th -20 th 3 rd benchmark: March 9 th -23 rd	Math and Literacy

With the exception of NAEP, PISA, and ACT, assessment results or access to results will be provided to the student/parent via print after they have been received at the school/district. NAEP and PISA are not reported as individual scores. ACT scores will be provided directly to the student/parent from ACT.

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Print Student's Name: _____

Student School ID Number: _____

By signing below, I indicate that I understand and agree to the following:

- All students will be expected to abide by the rules and regulations of Bolivar Central High School. These expectations are stated in the school handbook.
- All students may use the school computers to complete school classwork and will abide by the regulations set forth in the Hardeman County Schools Acceptable Use Policy. It is understood that disciplinary action will be taken if students are found abusing computer privileges.
- All parents will support and encourage their child's educational efforts as set forth in the Parent Involvement Plan and Parent-Student Compact in order to improve student academic achievement.
- All students will abide by the Parent-Student Compact and share responsibility for improving academic achievement.
- All students may attend school-sponsored field trips, honor roll trips, and athletic trips under the supervision of Bolivar Central High School faculty and staff by means of school transportation.
- All students may be photographed during school activities, in recognition of awards or honors, or during any GEAR UP activity or event. These images may be published/used in newspapers, on web pages, in brochures and newsletters, or in promotional videos. Names are not attached to pictures published on web pages or last names included with publicly distributed images.

Note: If you request an exemption from any of the above, it must be submitted in writing and attached to this page.

Parent/Guardian Signature: _____ Date ____/____/____

Student Signature: _____ Date ____/____/____